



**EMBASSY OF INDIA
THIMPHU**

VACANCY ANNOUNCEMENT

Applications are invited from eligible candidates for the post of **“PA cum Accountant”** in Nehru Wangchuk Cultural Centre (NWCC), Embassy of India, Thimphu.

Eligibility criteria:

Education Qualification: Graduate and above.

Age : 21 to 37 years as on July 01, 2025.

Holding valid Bhutan CID Card or Work permit.

Command over English and local languages.

Computer skills (knowledge of MS-Word, Excel, Power point, Photo shop etc).

Remuneration: Approx. Nu. 36,000/- per month plus admissible allowances.

Eligible candidates may send their application/Cvs. along with supporting documents and two recent passport size photographs to: Head of Chancery, Embassy of India, Jungshina, Thimphu (email: adm.thimphu@mea.gov.in) latest by **10 August 2025**.